

Approved Minute no.
[]
Office use only

Teignmouth Town Council GRANT APPLICATION

Please answer all questions – failure to do so may result in a delay in the determination of your application

Q1 Contact Details

Name of organisation making application:

Coombe Valley Allotments

Name of your project (if this is different):

Name of contact for this application

Title: Mr First Name: William Surname: Leech

Position held in the organisation:

Secretary

Contact Address, including full postcode:

20 Lake Avenue
Teignmouth

Postcode: TQ14 9LL

Contact Telephone Number: 07901164447

Email address: leechw@hotmail.co.uk

About your organisation

Q2 What type of organisation are you?

Tick (✓) relevant category:

Registered Charity: () Charity Registration Number

Voluntary Organisation:

Other – Please specify:

Q3 When was your organisation established?

.....

Q4 Briefly describe the purpose of your organisation.

Describe the usual activities/services you provide.

If you are a new organisation, describe the services/activities you plan to provide.

Allotments for the benefit
of the Teignmouth
Community

Q5 If you are a subsidiary of a larger organisation, please state which one;

..... N/A

Q6 Does your organisation have an agreed constitution or Memorandum of Association?

Please state which and attach a copy:

..... no

Q7 Previous Applications

If you have applied for and received funding from Teignmouth Town Council in the past please provide details of the amount, the year and briefly what the funding was used for.

£500 for repairs to
fencing Southern boundary

Details of the project or activities you are planning

Q8 Describe the projects/activities you plan to use this grant for.

Try to be specific about what you will do and how you will do it.

Repair and replacement of
fencing Northern Boundary

Please state how you have identified this need and how the project will benefit the people of Teignmouth, together with the estimated time span.

Fence unstable not secure -
Provide secure site for tenants
and sheds and tools.

Q9 What criteria will you use to measure the success of the project and how many people from the Town do you expect to benefit for the project/activity?

50 plus current members and
future tenants to allotment.

.....
.....
Q10 What, if any, special safety issues are related to your project/activity?

Please provide the following information –

i) What kind of insurance does your organisation have?

.....
Abolment Insurance by BQ14K group
.....

ii) Do the leaders have the relevant qualifications and/or experience?

.....
n/a
.....

iii) What policies does your organisation have in place (i.e. Health and Safety, Safeguarding, etc.)?

.....
~~as per above~~
.....

Q11 Please provide details of the amount of funding you need for your project and give us a breakdown of what the money is for (please enclose any relevant estimates or details).

Tell us the amount of grant requested £1858.40 and provide a detailed breakdown as to how you have reached this figure.

.....
Removal of contaminated soil £490
.....

.....
Repair and Replacement of fencing £1244 + VAT.
.....
.....

Tell us how much money the project will cost in total: £..... 1858.40

How much money has been raised towards this sum: £0.....

Please list the amounts and sources of funds that you expect to receive for other funding sources.

..... None

Q12 Any other information which you consider to be relevant to your application.

..... ASSOCIATION HAS ITS ONLY INCOME

..... FROM PLOT RENTS

Q 13 Please give us your bank or building society account details

You can only apply for a grant if you have a bank/building society account in the name of your organisation. We will only pay grants into an account which requires at least two people to sign each cheque or withdrawal. These people should not be related.

Account name: COOMBE VALLEY ALLOTMENTS.....

Sort code: 30-96-06.....

Account number: 00587118.....

Bank/Building Society name: LLOYDS BANK.....

Bank/Building Society address: NEWTON ABBOT.....

..... PO BOX 1000 3X1 1LT

Who are the signatories and what position do they hold in your organisation?

1	Name	J.V. STARKEY	Position	CHAIRPERSON
2	Name	W.S. LEECH	Position	SECRETARY
3	Name	D.S. PICKUP	Position	TREASURER

Q14 Please provide a copy of your most recent annual audited accounts or, in the case of newly established organisations, the projected income and expenditure for the next twelve months.

Please attach your most recent audited accounts or financial projections for a new organisation. You need to include these documents with this application.

ACCOUNTS ARE NOT AUDITED AS INCOME & EXPENDITURE ARE SMALL.

Q15 Declaration

Please give details of a senior member of your organisation. For example, this may be your Chairperson, Treasurer or Secretary. They must read the application and sign below. (This must not be the main contact name in Q1).

I confirm, on behalf of COOMBE VALLEY ACCOUNTANTS (insert name of organisation):

That I am authorised to sign this declaration on its behalf, and that, to the best of my knowledge and belief, all replies are true and accurate.

I confirm that I have read the Terms and Conditions set out in the Notes which accompanied this application and further confirm that this application is made on the basis that if successful, the organisation will be bound to use the grant only for the purpose specified in this application, and will have to comply with those Terms and Conditions and any others which the Council might attach to the Grant.

Post held in organisation:

TREASURER

Title MR First Name: DUNCAN Surname: PICKUP

Contact address:

7, MEATHER CLOSE

TECNMOUTH

TA14 8LX

QUOTE TO REMOVE CONTAMINATED SOIL FROM NORTHERN BOUNDARY
NECESSARY SO THAT REPAIRS TO FENCING CAN TAKE PLACE

Details for the quote for removing the spoil heap next to the Northwest Bounday of the Allotment site are as follows:

Medway Waste Solutions, Newton Abbot, 01626 903125 and 07732 778285.
Medwaywastesolutions.co.uk.

They inspected the site with me and then sent a quote for £490 for removal of the spoil by text. They will provide details of their waste carriers licence, and will provide a waste transfer note for the spoil. Payment for work is on completion.

From: Sean Ritchie <ritchie638@btinternet.com>
Subject: Re:Additional fencing

QUOTE TO REPAIR FENCING

From: Sean Ritchie <ritchie638@btinternet.com>
Subject: Re:Additional fencing

Our price to replace existing posts with 4" softwood treated round posts, supply & erect two 6"x6" end posts (softwood treated) c/w eyes for line wire, strut middle post, re tension line wires as best as can be achieved and tidy corner by footpath(maybe using rails and planks) is £1244.00+vat. Regards Sean

£1368.40

£490

Total = £1858.40

.....
..... Postcode:

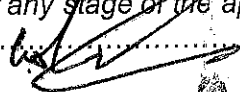
Telephone:

Signed: Date:


Q16 Signature of Person Completing the Application

This must be the signature of the person named in Q1 as the main contact and not be the same person who has signed in Q15

I confirm that, to the best of my knowledge and belief, all the information in this application form is true and correct. I understand that you may ask for additional information at any stage of the application process.

Signed:  Date: 21/3/2023

I agree that by completing and submitting this Grant Application Form, that the Council may process my personal information for providing information and corresponding with me but will not otherwise share that data. Specifically, I agree that the Council can keep the contact information data I have provided within the Form for the purposes of this Grant Application. Should the organisation be successful in securing a Grant this information may be kept for a period of 6 months. If however the Application is unsuccessful I would expect the Form to be destroyed as soon as the decision making process has been completed and the organisation has been advised to that effect. I am aware that I can request that my personal information be destroyed at my request, but I accept that this may impact the communication the Council would be able to have with the organisation.

Signed:  Date: 21/3/2023

Please return your completed application form to:

Town Clerk
Teignmouth Town Council
Bitton House
Bitton Park Road
TQ14 9DF

Telephone: 01626 242085
Email: townclerk@teignmouth-devon.gov.uk

GDPR and Data Protection

Here at Teignmouth Town Council we are committed to ensuring that your privacy is protected by adhering to the principles of the EU General Data Protection Regulation (GDPR). Should we ask you to provide certain personal information by which you can be identified for the purpose of a contract with us, signing up to our mailing list, newsletter or use of our website, then you can be assured that it will only be used for the purpose it was collected.

It will never be used by any third party for any other form of processing or marketing purposes.

Teignmouth Town Council does not pass on any of its data to third parties other than those specified to undertake the contract entered into.

Teignmouth Town Council may change this policy from time to time by updating this statement. Statement can be found at: -

[Teignmouth Town Council Privacy Notice Web Link](#)